

Auditing Procedures Report

Issued under P.A. 2 of 1968, as amended.

Local Government Type <input type="checkbox"/> City <input checked="" type="checkbox"/> Township <input type="checkbox"/> Village <input type="checkbox"/> Other		Local Government Name Greenwood Township	County Oceana
Audit Date 3/31/05	Opinion Date 5/26/05	Date Accountant Report Submitted to State: 6/6/05	

We have audited the financial statements of this local unit of government and rendered an opinion on financial statements prepared in accordance with the Statements of the Governmental Accounting Standards Board (GASB) and the *Uniform Reporting Format for Financial Statements for Counties and Local Units of Government in Michigan* by the Michigan Department of Treasury.

We affirm that:

1. We have complied with the *Bulletin for the Audits of Local Units of Government in Michigan* as revised.
2. We are certified public accountants registered to practice in Michigan.


We further affirm the following. "Yes" responses have been disclosed in the financial statements, including the notes, or in the report of comments and recommendations

You must check the applicable box for each item below.

- | | |
|---|---|
| <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | 1. Certain component units/funds/agencies of the local unit are excluded from the financial statements. |
| <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | 2. There are accumulated deficits in one or more of this unit's unreserved fund balances/retained earnings (P.A. 275 of 1980). |
| <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | 3. There are instances of non-compliance with the Uniform Accounting and Budgeting Act (P.A. 2 of 1968, as amended). |
| <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | 4. The local unit has violated the conditions of either an order issued under the Municipal Finance Act or its requirements, or an order issued under the Emergency Municipal Loan Act. |
| <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | 5. The local unit holds deposits/investments which do not comply with statutory requirements. (P.A. 20 of 1943, as amended [MCL 129.91], or P.A. 55 of 1982, as amended [MCL 38.1132]). |
| <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | 6. The local unit has been delinquent in distributing tax revenues that were collected for another taxing unit. |
| <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | 7. The local unit has violated the Constitutional requirement (Article 9, Section 24) to fund current year earned pension benefits (normal costs) in the current year. If the plan is more than 100% funded and the overfunding credits are more than the normal cost requirement, no contributions are due (paid during the year). |
| <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | 8. The local unit uses credit cards and has not adopted an applicable policy as required by P.A. 266 of 1995 (MCL 129.241). |
| <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | 9. The local unit has not adopted an investment policy as required by P.A. 196 of 1997 (MCL 129.95). |

We have enclosed the following:

	Enclosed	To Be Forwarded	Not Required
The letter of comments and recommendations.	✓		
Reports on individual federal financial assistance programs (program audits).			✓
Single Audit Reports (ASLGU).			✓

Certified Public Accountant (Firm Name) Hendon & Slate, PC			
Street Address 711 West Main, PO Box 9	City Fremont	State MI	ZIP 49412
Accountant Signature 		Date 6/6/05	

**TOWNSHIP OF GREENWOOD
OCEANA COUNTY, MICHIGAN**

**FINANCIAL STATEMENTS
MARCH 31, 2005**

TOWNSHIP OF GREENWOOD

Township Board

	<u>Position</u>
Thomas Deater	Supervisor
Sandy Gustman	Treasurer
Ellen Smith/Bill Deater	Clerk
Ron Stroven	Trustee
Mary Sturtevant/Steve Stroven	Trustee

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HS & Companies



Hendon & Slate, P.C.

CERTIFIED PUBLIC ACCOUNTANTS
BUSINESS CONSULTANTS



Township Board
Township of Greenwood
Oceana County
Hesperia, Michigan

Independent Auditor's Report

We have audited the accompanying financial statements of each major fund and the aggregate remaining fund information of Greenwood Township as of and for the year ended March 31, 2005 as shown on pages 2 through 5, which collectively comprise a portion of the Township's basic financial statements required by accounting principles generally accepted in the United States of America. These financial statements are the responsibility of the Township's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

Management has not presented government-wide financial statements to display the financial position and changes in financial position of its governmental activities. Accounting principles generally accepted in the United States of America require the presentation of government-wide financial statements. The amounts that would be reported in government-wide financial statements for the Township's governmental activities are not reasonably determinable.

In our opinion, because of the effects of the matter discussed in the preceding paragraph, the financial statements referred to above do not present fairly, in conformity with accounting principles generally accepted in the United States of America, the financial position of Greenwood Township, as of March 31, 2005, or the changes in its financial position or its cash flows, where applicable, for the year then ended.

Hendon & Slate, P.C.
Certified Public Accountants
May 26, 2005

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TOWNSHIP OF GREENWOOD

Governmental Fund Balance Sheet March 31, 2005

	<u>General Fund</u>	<u>Fire Fund</u>	<u>Total Governmental Funds</u>
Assets			
Cash and Investments	\$ 246,774	\$ -	\$ 246,774
Taxes Receivable	5,257	3,301	8,558
Due from Other Funds	<u>3,548</u>	<u>18,763</u>	<u>22,311</u>
Total Assets	<u>\$ 255,579</u>	<u>\$ 22,064</u>	<u>\$ 277,643</u>
Liabilities and Fund Equity			
Liabilities			
Accounts Payable	\$ 574	\$ 22,064	\$ 22,638
Due to Other Funds	16,788	-	16,788
Deposits (Knox Bond)	<u>10,078</u>	<u>-</u>	<u>10,078</u>
Total Liabilities	27,440	22,064	49,504
Fund Equity			
Fund Balances - Unreserved	<u>228,139</u>	<u>-</u>	<u>228,139</u>
Total Liabilities and Fund Equity	<u>\$ 255,579</u>	<u>\$ 22,064</u>	<u>\$ 277,643</u>

The Notes to the Financial Statements are an integral part of this statement.

TOWNSHIP OF GREENWOOD

Governmental Fund Statements of Revenue, Expenditures and Changes in Fund Balance March 31, 2005

	General <u>Fund</u>	Fire <u>Fund</u>	Total Governmental <u>Funds</u>
Revenues			
Taxes	\$ 37,523	\$ 22,064	\$ 59,587
Licenses and Permits	2,030	-	2,030
State Grants	84,447	-	84,447
Charges for Services	232	-	232
Interest	4,553	-	4,553
Other	<u>2,287</u>	<u>-</u>	<u>2,287</u>
Total Revenues	131,072	22,064	153,136
Expenditures			
Legislative	8,247	-	8,247
General Government	56,042	-	56,042
Public Safety	11,459	22,064	33,523
Public Works	31,354	-	31,354
Recreation and Culture	1,080	-	1,080
Other	<u>9,179</u>	<u>-</u>	<u>9,179</u>
Total Expenditures	117,361	22,064	139,425
Excess Revenues Over (Under) Expenditures	13,711	-	13,711
Fund Balance - Beginning	<u>214,428</u>	<u>-</u>	<u>214,428</u>
Fund Balance - Ending	<u>\$ 228,139</u>	<u>\$ -</u>	<u>\$ 228,139</u>

The Notes to the Financial Statements are an integral part of this statement.

TOWNSHIP OF GREENWOOD

Statement of Net Assets - Agency Fund March 31, 2005

	Trust and Agency <u>Funds</u>
ASSETS	
Cash/Investments	<u>\$ 42,393</u>
Total Assets	<u>\$ 42,393</u>
LIABILITIES AND NET ASSETS	
Liabilities	
Due to Other Funds	\$ 5,523
Due to Other Units	3,391
Due to Schools	<u>33,479</u>
Total Liabilities	42,393
Net Assets	
Unreserved	<u>-</u>
Total Liabilities and Net Assets	<u>\$ 42,393</u>

The Notes to the Financial Statements are an integral part of this statement.

TOWNSHIP OF GREENWOOD

Statement of Changes in Assets and Liabilities - Agency Fund March 31, 2005

	Current Tax Collection Fund			
	Balance			Balance
	4/1/04	Additions	Deductions	3/31/05
Assets				
Cash	\$ 89	\$ 745,434	\$ 703,130	\$ 42,393
Taxes Receivable	-	864,473	864,473	-
Total Assets	<u>\$ 89</u>	<u>\$ 1,609,907</u>	<u>\$ 1,567,603</u>	<u>\$ 42,393</u>
Liabilities				
Due to General Fund	\$ 5	\$ 35,888	\$ 32,345	\$ 3,548
Due to Fire Fund	-	18,763	16,788	1,975
Due to County and Intermediate School District	73	420,589	409,233	11,429
Due to Schools				
Fremont	-	91,161	79,325	11,836
Holton	-	22,040	21,792	248
Hesperia	11	124,620	114,665	9,966
Due to Library	-	32,373	28,982	3,391
Total Liabilities	<u>\$ 89</u>	<u>\$ 745,434</u>	<u>\$ 703,130</u>	<u>\$ 42,393</u>

The Notes to the Financial Statements are an integral part of this statement.

TOWNSHIP OF GREENWOOD

Notes to the Financial Statements
March 31, 2005

NOTE A SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accounting policies of Greenwood Township conform to accounting principles generally accepted in the United States of America (GAAP) as applicable to governmental units, except for the reporting requirements under GASB #34 (due to the lack of government-wide financial statements and management's discussion and analysis). The following is a summary of the significant accounting policies used by Greenwood Township:

1. Reporting Entity

The reporting entity is a general law township as defined by the laws of the State of Michigan. The Township is governed by a Supervisor and Township Board.

As defined by Governmental Accounting Standards Board (GASB) No. 14, the financial reporting entity consists of (1) the primary government, (2) organizations for which the primary government is financially accountable, and (3) other organizations for which the primary government is not accountable, but for which the nature and significance of their relationship with the primary government are such that exclusion would cause the reporting entity's financial statements to be misleading or incomplete. The primary government has financial accountability if it:

1. Appoints a voting majority of the organization's board, and, has the ability to impose its will on the organization; or
2. There is a potential for the component unit to provide certain financial benefits to, or impose certain financial burdens on, the primary government.

Based upon this criteria, there are no other entities included in this report.

2. Measurement Focus, Basis of Accounting and Financial Statement Presentation

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenue is recognized as soon as it is both measurable and available. Revenue is considered to be available if it is collected within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, expenditures relating to compensated absences, and claims and judgments are recorded only when payment is due.

Revenues are recognized in the accounting period in which they become susceptible to accrual, that is when they become both measurable and available to finance expenditures of the fiscal period.

1. State Shared Revenue Receivable

State shared revenue is distributed in six installments per year. Often the last payment has not been received by March 31; therefore, a receivable is recorded for this amount. The final payment of \$14,832 was received on March 31, 2005, thus no receivable is recorded.

2. Property Taxes Receivable

The Township property tax is levied on each December 1st on the taxable valuation of the property (as defined by state statutes) located in the Township as of the preceding December 31st. The taxes are due on September 14th and February 14th, with the final collection date of February 28th before they are added to the County tax rolls. The 2004 delinquent taxes of \$8,558 were received after the year-end and recorded as revenue for the current year.

The 2004 taxable valuation of the Township totaled \$22,438,591 on which ad valorem taxes levied consisted of 1.2057 mills for general operating, 1.3429 mills for fire protection. These amounts are recognized in the respective general and special revenue fund financial statements as current tax revenue.

The government reports the following major governmental funds:

The General Fund is the government's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

The Fire Fund accounts for the resources of property tax revenue and charges for services that are restricted for fire protection purposes.

C. Assets, Liabilities, and Fund Balance

Bank Deposits and Investments - Cash and cash equivalents are considered to be cash on hand, demand deposits, and short-term investments with a maturity of three months or less when acquired. Investments are stated at fair value. Pooled investment income is generally allocated to each fund based on the cash balance in each fund.

Receivables and Payables - In general, outstanding balances between funds are reported as "due to/from other funds". Activity between funds that is representative of lending/borrowing arrangements outstanding at the end of the fiscal year is referred to as "advances to/from other funds".

Inventories and Prepaid Items - Payments for inventoriable types of supplies are recorded as expenditures at the time of purchase. Normally expenditures are not divided between years by the recording of prepaid expenses. There were no material inventories at year-end.

Fund Balance - In the fund financial statements, governmental funds report reservations of fund balance for amounts that are not available for appropriation or are legally restricted by outside parties for use for a specific purpose. Designations of fund balance represent tentative management plans that are subject to change.

D. Budgets and Budgetary Accounting

P.O. 621 of 1978, Section 18(1), as amended provides that a local unit shall not incur expenditures in excess of the amount appropriated.

In the body of the financial statements, the Township's actual expenditures and budgeted expenditures for the budgetary funds have been shown on an activity basis. The approved budgets of the Township for these budgetary funds were adopted on the activity level. The budgets shown in these financial statements are as last amended through March 31, 2005.

During the year ended March 31, 2005, the Township did not incur material overexpenditures.

E. Reporting Entity

The financial statements of Greenwood Township do not include any other governmental boards or authorities based on a determination made with the control or dependence in the areas of budget adoption, taxing authority, funding and appointment of respective boards.

F. Encumbrances

The Township does not use any form of encumbrance accounting.

G. Estimates

Management uses estimates and assumptions in preparing financial statements. Those estimates and assumptions affect the reported amounts of assets and liabilities, the disclosures of contingent assets and liabilities, and the reported revenues and expenditures/expenses. Actual results could differ from those estimates.

NOTE B DEPOSITS AND INVESTMENTS

Legal Provisions for Deposits and Investments - The Investment of Surplus Funds of Political Subdivisions Act No. 20, Public Acts of 1943, as amended through December 31, 1997, states the Township, by resolution, may authorize the Treasurer to invest surplus funds in one or more of the following:

- a. Bonds, securities, and other obligations of the United States or an agency or instrumentality of the United States.
- b. Certificates of deposit, savings accounts, deposit accounts, or depository receipts of a financial institution, but only if the financial institution complies with subsection (2).
- c. Commercial paper rated at the time of purchase within the two highest classifications established by not less than two standard rating services and that matures not more than 270 days after the date of purchase.
- d. Repurchase agreements consisting of instruments listed in subdivision (a).
- e. Bankers' acceptances of United States banks.
- f. Obligations of this state or any of its political subdivisions that at the time of purchase are rated as investment grade by not less than one standard rating service.
- g. Mutual funds registered under the investment company act of 1940, title I of chapter 686, 54 Stat. 789, 15 U.S.C. 80a-1 to 801-3 and 80a-4 to 80a-64, with the authority to purchase only investment vehicles that are legal for direct investment by a public corporation.

However, a mutual fund is not disqualified as a permissible investment solely by reason of either of the following:

Notes to the Financial Statements (Continued)

1. The purchase of securities on a when-issued or delayed delivery basis.
2. The ability to lend portfolio securities as long as the mutual fund receives collateral all times equal to at least 100% of the securities loaned.
3. The limited ability to borrow and pledge a like portion of the portfolio's assets for temporary or emergency purposes.
- h. Obligations described in subdivisions (a) through (g) if purchased through an interlocal agreement under the Urban Cooperations Act of 1967, 1967 (Ex Sess) PA 7, MCL 124.501 to 124.512.
- i. Investment pools organized under the Surplus Funds Investment Pool Act, 1982 PA 367, 129.111 to 129.118.
- j. The investment pools organized under the Local Government Investment Pool Act, 1985 PA 121, MCL 129.141 to 129.150.

Investments are normally categorized to give an indication of the level of risk assumed by the Township; however, money market funds are not categorized because they are not evidenced by securities that exist in physical or book entry form. Management believes the investments in the funds comply with the investment authority noted above. Deposits are carried at cost. Cash deposits of the Township are in two separate financial institutions: Community Shores Bank and Shelby State Bank of Hesperia. These accounts are in the Township's own name.

The Township's deposits are in accordance with statutory authority as follows:

	<u>Carrying Amount</u>	<u>Market Value</u>
Certificates of Deposits		
Community Shores - 5214	\$ 60,007	\$ 60,007
Community Shores - 5569	50,032	50,032
Shelby State Bank - 31853	<u>15,000</u>	<u>15,000</u>
Total	125,039	125,039
Cash		
General - 860064	24	1,797
General - 636126	<u>111,633</u>	<u>111,633</u>
Total	111,657	113,430
Tax - 860130	<u>42,393</u>	<u>42,393</u>
Total Cash	154,050	155,823
Knox Bond Deposit	<u>10,078</u>	<u>10,078</u>
Total CD's, Cash & Deposits	<u>\$ 289,167</u>	<u>\$ 290,940</u>
FDIC Insured		\$ 244,190
Uninsured		45,750

NOTE C INTERFUND RECEIVABLES AND PAYABLES

	<u>Receivable</u>	<u>Payable</u>
General Fund	\$ 3,548	\$ 16,788
Fire Fund	18,763	-
Trust and Agency (Tax)	<u>-</u>	<u>5,523</u>
	<u>\$ 22,311</u>	<u>\$ 22,311</u>

These amounts represent delinquent taxes and the Fire Fund's portion of property taxes that were collected by the General Fund. The entire amount is expected to be paid within one year.

NOTE D CAPITAL ASSETS

Management has not presented government-wide financial statements, and thus, neither capital assets nor the related depreciation and accumulated depreciation are reported.

NOTE E HESPERIA AREA FIRE AUTHORITY

The Townships of Greenwood, Newfield, and Denver have together established the Hesperia Area Fire Authority. Two resident members from each township are appointed to the Joint Administrative Board and a third for a term of six years, resident member is appointed from each township in alternating years for a term of one year. The townships shall contribute funds to the department for both capital and operating activities. The proceeds will be levied from one millage collected in each township. Any additional costs shall be paid equally by all townships.

NOTE F RISK MANAGEMENT

The Township is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; and natural disasters for which the Township carries commercial insurance. Liabilities in excess of insurance coverage, if any, are reported when it is probable that a loss has occurred and the amount of the loss can be reasonably estimated.

TOWNSHIP OF GREENWOOD

Budgetary Comparison Schedule for General Fund March 31, 2005

	Budgeted Amounts			Variance to
	<u>Original</u>	<u>Final</u>	<u>Actual</u>	<u>Final Budget</u>
Revenues				
Taxes	\$ 25,000	\$ 25,000	\$ 37,523	\$ 12,523
Licenses and Permits	1,500	1,500	730	(770)
State Grants	85,500	85,500	82,818	(2,682)
Charges for Services	300	300	3,161	2,861
Interest	4,000	4,000	4,553	553
Refunds and Rebates	3,000	3,000	2,005	(995)
Other	<u>-</u>	<u>-</u>	<u>282</u>	<u>282</u>
Total Revenues	119,300	119,300	131,072	11,772
Expenditures				
Legislative	10,000	10,000	8,247	1,753
General Government	75,550	75,550	56,042	19,508
Public Safety	20,250	20,250	11,459	8,791
Public Works	40,300	40,300	31,354	8,946
Recreation and Culture	1,550	1,550	1,080	470
Other	<u>12,600</u>	<u>12,600</u>	<u>9,179</u>	<u>3,421</u>
Total Expenditures	<u>160,250</u>	<u>160,250</u>	<u>117,361</u>	<u>42,889</u>
Excess Revenues Over (Under)				
Expenditures	(40,950)	(40,950)	13,711	54,661
Fund Balance - July 1	<u>214,428</u>	<u>214,428</u>	<u>214,428</u>	<u>-</u>
Fund Balance - June 30	<u>\$ 173,478</u>	<u>\$ 173,478</u>	<u>\$ 228,139</u>	<u>\$ 54,661</u>

TOWNSHIP OF GREENWOOD

Budgetary Comparison Schedule for Fire Fund March 31, 2005

	Budgeted Amounts			Variance to
	<u>Original</u>	<u>Final</u>	<u>Actual</u>	<u>Final Budget</u>
Revenues				
Property Taxes	\$ 22,459	\$ 22,459	\$ 22,064	\$ (395)
Expenditures				
Professional Services	<u>22,459</u>	<u>22,459</u>	<u>22,064</u>	<u>395</u>
Excess Revenues Over (Under)				
Expenditures	-	-	-	-
Fund Balance - July 1	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Fund Balance - June 30	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

TOWNSHIP OF GREENWOOD

Statement of Revenues, Expenditures and Changes in Fund Balance - General Fund For the Fiscal Year Ended March 31, 2005

	<u>Budget</u>	<u>Actual</u>	<u>Favorable (Unfavorable)</u>
Revenues			
Taxes and PTAF	\$ 25,000	\$ 37,523	\$ 12,523
Licenses and Permits	1,500	730	(770)
State Grants - Shared Revenue	85,500	82,818	(2,682)
Charges for Services	300	3,161	2,861
Interest	4,000	4,553	553
Refunds and Rebates	3,000	2005	(995)
Other Revenue	<u>-</u>	<u>282</u>	<u>282</u>
Total Revenue	119,300	131,072	11,772
Expenditures			
Legislative			
Township Board			
Salaries and Wages		3,000	
Supplies		177	
Transportation		26	
Education and Training		138	
Professional Services		4,589	
Printing and Publishing		317	
Miscellaneous		<u>-</u>	
Total Legislative	10,000	8,247	1,753
General Government			
Supervisor			
Salaries and Wages		7,080	
Transportation		295	
Education and Training		69	
Supplies		<u>10</u>	
	8,000	7,454	546
Elections			
Salaries and Wages		2,282	
Supplies		236	
Professional Services		170	
Transportation		360	
Printing and Publishing		368	
Education and Training		<u>150</u>	
	\$ 4,500	\$ 3,566	\$ 934

Statement of Revenues, Expenditures and

Changes in Fund Balance - General
Fund (Continued)

	<u>Budget</u>	<u>Actual</u>	<u>Favorable (Unfavorable)</u>
Assessor			
Supplies		\$ -	
Professional Services		9,060	
Printing and Publishing		<u>1,086</u>	
	\$ 12,000	10,146	\$ 1,854
Clerk			
Salaries and Wages		7,720	
Supplies		243	
Education and Training		277	
Transportation		282	
Professional Services		<u>225</u>	
	12,000	8,747	3,253
Board of Review			
Salaries and Wages		1,020	
Supplies		302	
Printing and Publishing		439	
Education and Training		<u>218</u>	
	4,500	1,979	2,521
Treasurer			
Salaries and Wages		9,082	
Supplies		877	
Printing and Publishing		1,940	
Education and Training		139	
Transportation		661	
Professional Services		232	
Capital Outlay		<u>-</u>	
	16,000	12,931	3,069
Data Processing	50	-	50
Township Hall and Grounds			
Salaries and Wages		85	
Supplies		2,610	
Professional Services		5,930	
Contracted Services		265	
Repairs and Maintenance		1,371	
Printing and Publishing		206	
Capital Outlay		80	
Miscellaneous		<u>62</u>	
	\$ 17,500	\$ 10,609	\$ 6,891
Statement of Revenues, Expenditures and			

Changes in Fund Balance - General
Fund (Continued)

	<u>Budget</u>	<u>Actual</u>	<u>Favorable (Unfavorable)</u>
Cemetery	<u>\$ 1,000</u>	<u>\$ 610</u>	<u>\$ 390</u>
Total General Government	75,550	56,042	19,508
Public Safety			
Zoning Administrator		4,500	
Salaries and Wages		-	
Supplies		-	
Printing		20	
Transportation			
	7,500	4,520	2,980
Planning Board			
Salaries and Wages		3,240	
Professional Services		1,048	
Supplies		115	
Printing		722	
	10,000	5,125	4,875
Fire Board	1,500	1,440	60
Fire Protection	250	374	(124)
Zoning Board of Appeals			
Salaries and Wages		-	
Supplies		-	
Printing		-	
	<u>1,000</u>	<u>-</u>	<u>1,000</u>
Total Public Safety	20,250	11,459	8,791
Public Works			
Highways, Streets and Bridges	40,000	31,169	8,831
Street Lighting	<u>300</u>	<u>185</u>	<u>115</u>
Total Public Works	\$ 40,300	\$ 31,354	\$ 8,946

Statement of Revenues, Expenditures and

Changes in Fund Balance - General
Fund (Continued)

	<u>Budget</u>	<u>Actual</u>	<u>Favorable (Unfavorable)</u>
Recreation and Cultural			
Recreation and Parks	\$ 50	\$ -	\$ 50
Library Board	<u>1,500</u>	<u>1,080</u>	<u>420</u>
Total Recreation and Cultural	1,550	1,080	470
Unallocated			
Fringe Benefits		3,014	
Insurance		6,129	
Tax Tribunal Refunds		<u>36</u>	
Total Unallocated	<u>12,600</u>	<u>9,179</u>	<u>3,421</u>
Total Expenditures	<u>160,250</u>	<u>117,361</u>	<u>42,889</u>
Excess Revenues Over (Under) Expenditures	<u>\$ (40,950)</u>	13,711	<u>\$ 54,661</u>
Fund Balance - April 1		<u>214,428</u>	
Fund Balance - March 31		<u>\$ 228,139</u>	

Statement of Revenues, Expenditures and Changes
in Fund Balance - Budget and Actual
Fire Fund
For the Year Ended March 31, 2005

	<u>Budget</u>	<u>Actual</u>	<u>Favorable (Unfavorable)</u>
Revenues			
Property Taxes	\$ 22,459	\$ 22,064	\$ (395)
Expenditures			
Professional Services	<u>22,459</u>	<u>22,064</u>	<u>395</u>
Excess Revenues Over (Under) Expenditures	-	-	-
Fund Balance - April 1	<u>-</u>	<u>-</u>	<u>-</u>
Fund Balance - March 31	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

HS & Companies



Hendon & Slate, P.C.
CERTIFIED PUBLIC ACCOUNTANTS
BUSINESS CONSULTANTS



June 6, 2005

Township Board
Greenwood Township
Oceana County, Michigan

Dear Board Members:

In connection with our audit of Greenwood Township as of and for the year ended March 31, 2005, we offer the following comments and recommendations.

BOOKS AND RECORDS

We were pleased to see the transition in the clerk position appears to have gone smoothly. The accounting records were again in excellent condition. Both the clerk and treasurer should be commended for their efforts.

TAX DISBURSEMENTS

The Township is required to make a final adjustment and delivery of tax collections by April 1st of each year. The Township did not receive final adjusted amounts from the County until April 4, 2005 and were not able to make their final disbursement until that time.

GASB 34

The Township decided not to implement GASB 34 this year. Although, the State of Michigan is still accepting audits without the government-wide financial statements, the MD&A, and the infrastructure information, as required by GASB 34, we were required to qualify our opinion on the Township's financial statements. As always, if the board should decide to implement GASB 34 in a future year, we would be happy to assist you in the implementation of this new standard.

If any of you board members have questions or concerns regarding our audit, the financial statements or this letter, please do not hesitate to call.

Thank you for the courtesy extended to us during our audit. We look forward to continuing to serve Greenwood Township.

Respectfully submitted,

Jodi A. DeKuiper, CPA

Jodi A. DeKuiper, CPA
Hendon & Slate, P.C.

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